



Breakdown of Payroll Report Debit Amount

Each Monday afternoon our office notifies our direct deposit payroll clients of the funds to be withdrawn from their bank account for that week's payroll. The following is a breakdown of the funds withdrawn to assist in understanding and interpreting the notification properly.

Payroll Report = is uploaded to the client's DataLink account for reference.

Debit Formula

Employee CPP + Employer CPP + Employee EI + Employer EI
+ Employee IT + Employee Net Wages + Bank Charge + HST = **Withdrawal Amount**

We have provided the following example to help illustrate how the numbers are calculated.

Employee's CPP from Payroll Report	\$40.34
	+
Employer CPP (which matches Employees CPP)	\$40.34
	+
Employees EI from Payroll Report	\$18.76
	+
Employer EI (which is Employees EI x 1.4)	\$26.26
	+
Employees IT from Payroll Report	\$69.70
	+
Employee's Net Wages from Payroll Report	\$955.66
	+
Bank Direct Deposit Charge	\$8.25
	+
HST on Bank Direct Deposit Charge	\$1.24
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Amount to be debited from client's bank account	<u>\$1160.55</u>

The sum of the above is what is invoiced to you. This pays your employees and pays Canada Revenue Agency their necessary source deductions on a regular basis so you don't fall behind.

For more clarification, please call (506) 693-0123 or send us an email (payroll@a-1bookkeeping.com)