

Rental Worksheet

Instructions for completing this form. You must complete Section "A", and Section "B" if you "OWN" the vehicle, or Section "C" if you "LEASE" the vehicle.

Section "A"

Total Km's driven during taxation year
Total Km's driven for business use

Vehicle Make & Model
Year of Vehicle

Vehicle Expenses

Insurance Paid for months in taxation year
Vehicle Registration
Fuel & Oil Costs
Repairs & Maintenance

Section "B"

Date Vehicle Purchased
Value when purchased

If there is a loan on the vehicle

Date Interest Payments Commenced
Date Interest Payment Terminated
Total Interest paid for taxation year

Section "C"

Date Vehicle Leased
Date Lease is Terminated
Total Lease payments for taxation year
Manufacturer's List Price of vehicle

Section "D"

Advertising of Rental Units
Insurance on Building
Interest paid on Mortgages or loans for Rental Unit
Management and Administration Fees
Office Expenses
Legal, Accounting and other Professional fees
Property Taxes
Salaries, Wages and Benefits
Travel
Hydro
Water & Sewage
Phone
Internet
Cellular

Section "E"

List of Property Owners and Percentage

Owner # 1

Name
Street Number
Street Name
Apartment Number
City
Postal Code
Social Insurance Number
Percentage of Ownership

Owner # 2

Name
Street Number
Street Name
Apartment Number
City
Postal Code
Social Insurance Number
Percentage of Ownership

Owner # 3

Name
Street Number
Street Name
Apartment Number

City
Postal Code
Social Insurance Number
Percentage of Ownership

Section "F"

Date Building Purchased
Value of Purchase

* NOTE: If this is not the first year for your building - you must provide A-1 Bookkeeping with a copy of your previous year's tax return in order to determine the proper amount of depreciation that you will be entitled to claim.

* NOTE: If this is the first year for your building - don't forget to provide the "Purchase and Sale Agreement" along with your legal documents. They contain valuable information, and assist us in the preparation of your return.